

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

6:00 P.M.

AGENDA

Monday, March 1, 2010

REGULAR MEETING

CALL TO ORDER & ROLL CALL—ALL COUNCILMEMBERS WERE PRESENT

INVOCATION will be given by Pastor Paul Daniel, First Southern Baptist Church

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

The Special Meeting minutes of January 28, 2010 and the Regular Meeting minutes of February 16, 2010. **MOTION TO APPROVE THE MINUTES FROM JANUARY 28, 2010 WAS PASSED BY A VOTE OF 7-0. MOTION TO APPROVE THE MINUTES FROM FEBRUARY 16, 2010 WAS PASSED BY A VOTE OF 6-0 WITH VICE MAYOR RECUSING.**

2. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments should be limited to no longer than 3 minutes.

3. PROCLAMATION

The American Red Cross, for more than 125 years, has honored its mission to provide relief to disaster victims while helping people prevent, prepare for and respond to emergencies. Mayor Salem will proclaim March 2010 has Red Cross Month.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Liquor License Application

Agent and Applicant Randy Allen Guse of Walgreen Arizona Drug Company, has applied for a Series 09, Liquor Store Liquor License for the Walgreen Store #12880 located at 1925 Andy Devine Ave, Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

b. Authorization to purchase Senior Center kitchen equipment, Community Development Block Grant (CDBG) contract #126-09

In February, 2009, the City of Kingman was awarded \$76,000 in CDBG funds by the Arizona Department of Housing to replace worn out kitchen equipment at the Katheryn Heidenreich

Senior Nutrition Center. The City has a contract with Mohave Educational Cooperative to competitively procure this equipment and has received a quote of \$48,131.01. Staff is asking council to approve this purchase and installation with Arizona Restaurant Supply Co. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

c. Authorization to purchase and install playground equipment at Southside Park under Community Development Block Grant (CDBG) contract #125-09

In February 2009, the City of Kingman was awarded \$110,000 in CDBG funds by the Arizona Department of Housing to procure ADA accessible playground equipment, a covered shade ramada, drinking fountain and rubberized play surface to be installed at Kingman Southside Park. The City has a contract with Mohave Educational Cooperative Services to competitively procure this equipment and has received quotes of \$66,867.31 for the equipment and ramada, and \$35,516.93 for the rubberized play surface. The total of these two quotes is \$102,384.24. Staff is asking council to approve this purchase and installation with Recreation Design Concepts in the amount of \$102,384.24 and authorize the Mayor to sign the contract. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

d. Acceptance of a donation from the Kingman Regional Medical Center to the Economic Development and Marketing Commission (EDMC)

Kingman Regional Medical Center supports the creation of an Interactive Marketing Brochure with DVD by the EDMC and is willing to provide \$5,000 in funding to help offset the cost of the project. **EDMC requests Council approve and allow them to accept the donation from Kingman Regional Medical Center. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

e. Acceptance of grant of water line easement for the water line construction at the Kingman Unified School District (KUSD) elementary school site at 3700 Prospector Street.

Construction of the KUSD Elementary School facility at 3700 Prospector Street requires the construction of a new onsite public water line, installation of a water meter and three fire hydrants. These improvements are outside of the existing utility easement and right-of-way. KUSD is offering to grant a water line easement for the new water line, water meter and fire hydrants. **Staff recommends that the Mayor be authorized to sign the acceptance of the Grant of water line easement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

f. KART Operating Policy & Procedure Manual

The Transit Advisory Commission at their Quarterly meeting approved the KART Operating Policy & Procedure Manual and to forward it to the Mayor and Council for their approval, Section I, Chapters 1-15 as presented. **Staff recommends approval of the KART Operating Policy and Procedure Manual as presented. MOTION TO TABLE UNTIL NEXT MEETING WAS PASSED BY A VOTE OF 6-0 WITH COUNCILMEMBER GORDON RECUSING.**

g. Consideration of the One-Year Review of Conditional Use Permit (CUP) #09-001

CUP#09-001 was approved via Resolution No. 4584 on February 2, 2009. The CUP allowed Erin and Jane Collins to have commercial off-street parking in conjunction with the business located at 1115 N. Stockton Hill Road. The CUP was approved with the following conditions: 1) a six foot masonry wall shall be provided along the southern property line and a six foot masonry

wall that is reduced to three feet with the required front yard setback of the adjacent residential property shall be provided along the western property line, 2) landscaping equivalent to the requirements of Section 10.000 of the City of Kingman Zoning Ordinance shall be provided, 3) street improvements shall be provided the length of the subject property. Staff finds that the permittee has completed all the necessary improvements. **Staff recommends the continuance of CUP#09-001. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

h. Award of Bid for North Bank Street Sanitary Sewer and Water Improvements, Engineering Contract ENG09-053

On February 16, 2010, staff received and opened 19 bids for the North Bank Street Sewer and Water project. This contract includes construction a sewer main and water improvements along North Bank Street from Beverly Avenue to Airway Avenue, in advance of the ARRA street improvement project. The Engineer's Estimate prepared by our consultant Shephard Wesnitzer, Inc. (SWI) for this project is \$311,548.00. The low bid of \$203,849.00 was submitted by Wagner Construction. **Staff recommends that this contract be awarded to Wagner Construction. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

i. Acceptance of \$293,600 Federal Emergency Management Agency (FEMA) grant funds and approve 5% matching funds, \$14,680, from General Fund contingency

The Fire Department applied for a FEMA F.I.R.E. Act grant in the amount of \$293,600 and was awarded the grant. This grant has a local matching funds requirement of 5% which is \$14,680. The funds will be used to purchase 33 portable radios with chargers and 5 mobile radios @ \$143,600.00 and 6 cardiac defibrillator monitors @ \$150,000.00. **Staff recommends acceptance of the grant funds and authorize use of General Fund contingency for the required local match. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

5. OLD BUSINESS

a. Ordinance No. 1672 – Modifying the Utility Regulations to Include a Policy, Article and Rates for Reclaimed Water

This ordinance was tabled at the January 4, 2010 meeting. Staff has revised the wording on use of reclaimed water for turf and golf courses. Use of reclaimed water for new turf and golf course development will be required only when: (1) development occurs within 1,000 feet of a reclaimed water main, and (2) if sufficient volume of reclaimed water is available. Staff has been working with our consultant, Brown & Caldwell, on developing a policy and guidelines for sale and use of reclaimed water. The proposed Policy statement is a guideline on where and when reclaimed water should be used. The proposed Article XI includes the specifics of reclaimed water service such as definitions, priorities and engineering requirements. The proposed rate is \$0.643 per 1000 gallons of reclaimed water. Fees for meter reading, administration and billing would be charged at the same rate as potable water users. The proposed policy, article and rates were reviewed by the Municipal Utility Commission at their December 17, 2009 meeting and recommended for adoption by a vote of 6 to 0. **Staff recommends approval of Ordinance No. 1672. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

b. Consideration of the City Council Initiating a Text Amendment to Permit Greater Latitudes in the Off-Premise Sign Regulations.

On July 20, 2009, the City Council received input from local business people concerning the enforcement of the relaxed temporary sign regulations. A committee was formed from the citizens

that attended the meeting and they presented to the City Council a proposal to amend the on-premises and off-premises temporary sign regulations. The Planning and Zoning Commission held its public hearing on October 13, 2009 and tabled action until a subcommittee of the Planning and Zoning Commission and the Sign Committee could meet. The group met on October 23, 2009 and recommended that the on-premises signs and off-premises sign code amendments be separated and that the proposed on-premises sign regulations continue through the public hearing process. The Council tabled action on the proposed off-premises sign regulation amendments and adopted the version of Ordinance #1671 that only amended the on-premises sign regulations with the stipulation that the prohibition of the A-frame signs be removed. Staff met with Kingman-Golden Valley Association of Realtors (KGVAR) on December 9, 2009 and was told that they did not want the proposed off-premises sign amendments adopted. **Staff recommends not adopting the proposed off-premises sign regulations. MOTION TO NOT ADOPT THE PROPOSED CHANGES WAS PASSED BY A VOTE OF 6-1 WITH COUNCILMEMBER GORDON VOTING NAY.**

c. Economic Development and Marketing Commission (EDMC) Shop Kingman Committee Update

John Kirby, member of EDMC, will present an update of the activities of the Shop Kingman committee.

6. NEW BUSINESS

a. Public Hearing and consideration of Resolution No. 4661 approving the preliminary plat for Beverly Avenue Business Park Tract 6043, located on Beverly Avenue, east of Western Avenue, and north of I-40

A request from Mohave Engineering Associates, Inc., agent for Arnold Investments, property owners, to approve a preliminary subdivision plat for Beverly Avenue Business Park, Tract 6043. The proposed plat contains eight lots on 4.4 acres. The subject property is located along the south side of Beverly, east of Western Avenue, north of I-40. This proposes to divide some existing buildings onto their own lots, and some vacant lands. The Planning and Zoning Commission reviewed this request on February 9, 2010. The Commission recommended approval of the preliminary plat for Tract 6043 with the conditions 1 through 3 in the proposed resolution. The vote was 6-0 to recommend approval. **Staff recommends approval of Resolution No. 4661. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

b. Economic Development and Marketing Commission (EDMC) Shop Kingman Sub Committee Workshop for Business Owners

The EDMC Shop Kingman Sub Committee is planning to hold a workshop for all business owners who are licensed in the City of Kingman. This workshop is sponsored by the EDMC and will include panel sessions, speakers and breakout sessions that will focus on business partnering to increase sales and improve the economic climate in Kingman. The end result would improve customer retention and increase business which would assist the City in revenues. The Committee is requesting the City Council endorsement of the Shop Kingman workshop to be held on April 20, 2010 at the Powerhouse event, room at 120 W. Andy Devine, Kingman. **MOTION TO ENDORSE THE WORKSHOP WAS PASSED BY A VOTE OF 7-0**

c. Economic Development and Marketing Commission (EDMC) Proposed Website Presentation

Michael McClure, member of EDMC, will present a power point presentation for a possible Website and Domain Name of Arizona Crossroads to be used for marketing Kingman.

7. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**
If needed

ADJOURNMENT. MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0

Posted _____ by _____